The Office of
Undergraduate Programs
Presentation Overview

- Introduce the Undergraduate Programs staff and our services.
- Highlight learning support resources at USC.
  - Testing and Placement Exams
  - Tutoring Services
  - Academic Counseling
  - Academic Coaching
- Share academic success strategies and tips.
- Provide information about research opportunities, academic honor distinctions, and academic events.
Undergraduate Programs Staff

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Heather Cartagena
Erica Lovano McCann
Kairos Llobrera
Jeanne Herman
Lena Njoku
Undergraduate Programs

3rd Floor of Student Union (STU)

Services

Academic Counseling Services (301)
Tutoring Services (301)
Testing Services (301)
Academic & International Fellowships (300)
Norman Topping Student Aid Fund (moving soon)
Kortschak Center for Learning & Creativity (311)
Undergraduate Programs

We aim to create unique opportunities for career preparation through innovative collaborations across disciplines.

We encourage innovative interdisciplinary research in undergraduate education by providing opportunities for students to participate in research and related scholarly endeavors.

We seek to enhance students’ academic experiences at USC by emphasizing undergraduate participation in the creation of knowledge.
Academic Counseling Services

- Additional learning support for all USC undergraduate students
- General Academic Advising
  - Tutoring services
  - Campus Resource Referrals
- Identify obstacles to success
  - Assist students with strategies to remove obstacles
- Additional support for students “in the middle”:
  - in danger of academic probation or recently off academic probation
- Collaborate with campus community: Student’s home department, faculty, DSP, KCLC, Financial Aid, AR&R, etc.
Academic Counseling Services

- Undergraduate Success Program (NAI Scholars)
- Spring Admits and Transfer Student Support
- Students with low midterm grades
- ACS Outreach and Advising
- Students with a 2.0 - 2.3 GPA (Non-Athletes)
- Students with foreign language registration holds
Testing & Tutoring Services

- Math Placement exams
- Chemistry Placement exams
- Exam grading support for faculty

Testing@usc.edu

- Sciences
- Math
- Economics
- Languages
- Additional courses upon request

Tutoring@usc.edu
The USC Kortschak Center for Learning and Creativity offers an innovative approach to assisting students with dyslexia, ADHD, and other identified learning differences.

Equipped with state-of-the-art assistive technology and enhanced academic support services, the center provides insight and guidance into your preferred method of learning.
Special Academic Opportunities
University Scholar Programs

**Steven & Kathryn Sample Renaissance Scholars**
An academic distinction honoring students pursuing major and minor combinations in widely separated fields of study.

**Discovery Scholars**
An academic distinction honoring students engaged in undergraduate research or creative work with faculty guidance.

**Global Scholars**
An academic distinction honoring students who extend their learning by studying, working, or volunteering abroad.
Undergraduate Research Funding and Scholarships

**Undergraduate Research Fellowships**

- Fellowship opportunities to provide financial support for undergraduate students interested in conducting research.

**Academic Achievement Award**

- A tuition benefit offered to high-achieving students pursuing multiple undergraduate degree objectives.
Special Events and Programs

**Undergraduate Writers’ Conference**

An annual event honoring undergraduate original writing in various categories.

**Undergraduate Symposium for Scholarly & Creative Work**

An annual event providing undergraduate students with the unique opportunity to exhibit and share examples of their significant research and creativity.
TIPS FOR SUCCESS
Tips for Success (1)

IMPORTANT ADMINISTRATIVE TASKS:

1. Submit all AP/IB Exam Scores to USC.
2. If you took courses at another school submit official transcripts to USC Degree Progress.
3. If necessary, submit articulation petitions to receive GE or subject equivalence credit for transfer courses.
4. Submit articulation petitions online via OASIS.
5. Familiarize yourself with your STARS report. The STARS report is your guide to graduation.
**Foreign Language**

**New Students**
- Complete the foreign language requirement as soon as possible
  - *Freshmen before completing 64 units*
  - *Transfer before completing 48 units*

**Time Limit *Warning***
- FLAN01 - Registration Hold (lifted by home department)
  - Placed on students’ records when Level III* is not completed or in-progress:
    - After 48 USC units completed for Freshmen
    - After 32 USC units completed for Transfers

**Time Limit Reached**
- FLAN02 hold will not be removed until the language requirement is satisfied
  - Hold placed on students’ records when Level III is not completed or in-progress:
    - After 64 USC units completed for Freshmen
    - After 48 USC units completed for Transfers

*Warning*
- FLAN01 – Registration Hold
- FLAN02 hold

**Take the Placement Exam!!**
Check your progress towards your degree.

Need credit from a transfer course? Submit an Articulation Petition.
### Tips for Success (3)

#### Sample STARS Report

**Blue** = Completed or In Progress

**Red** = Not yet completed

<table>
<thead>
<tr>
<th>NO</th>
<th>GENERAL EDUCATION REQUIREMENTS -- COMPLETE ONE COURSE FROM EACH OF THE FOLLOWING SIX CATEGORIES:</th>
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<tbody>
<tr>
<td></td>
<td>EARNED: 4 SUB-GROUPS --&gt; NEEDS: 2 SUB-GROUPS</td>
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</table>
|    | - 1) CATEGORY I: Western Cultures and Traditions  
|    |    NEEDS: 1 COURSE  
|    |    SELECT FROM: CATEGORY GE1                                                                 |
|    | - 2) CATEGORY II: Global Cultures and Traditions  
|    |    NEEDS: 1 COURSE  
|    |    SELECT FROM: CATEGORY GE2                                                                 |
|    | + 3) CATEGORY III: Scientific Inquiry  
|    |    20142 BISC220 L 4.0 B+ General Biology: Cell Biology                                     |
|    | IP+ 4) CATEGORY IV: Science and Its Significance  
|    |    IN-P -->  
|    |    20152 CHEM205 LKG 4.0 RG Chemical Forensics: The Science of Detecting Crime               |
|    | IP+ 5) CATEGORY V: Arts and Letters  
|    |    IN-P -->  
|    |    20143 ARLT100 G 4.0 RG >IPArts and Letters                                               |
|    | + 6) CATEGORY VI: Social Issues  
|    |    20142 REL 140 G 4.0 A- Religion and Ethical Issues                                       |

#### OR

**MAJOR REQUIREMENTS FOR ENGLISH (ENGL and CRNT):**

- EARNED: 12.00 UNITS 2 SUB-GROUPS
  
  + 1) COMPLETE TWO COURSES FROM ENGL261, ENGL262, OR ENGL263:  
    2 COURSES TAKEN  
    20199 ENGL263 4.0 A- American Literature  
    20191 ENGL261 4.0 A English Literature to 1800
  
  + 2) COMPLETE ONE ADDITIONAL LOWER DIVISION COURSE FROM ENGL261, ENGL262, ENGL263, ENGL290, ENGL295, OR ENGL299:  
    1 COURSE TAKEN  
    20193 ENGL262 4.0 A- English Literature since 1800

#### OR

**UPPER DIVISION ENGLISH MAJOR REQUIREMENTS (LITERATURE EMPHASIS) -- SEVEN UPPER DIVISION COURSES ARE REQUIRED (MINIMUM 28 UNITS), AS FOLLOWS:**

- EARNED: 16.00 UNITS 2 SUB-GROUPS

  + IP+ 1) COMPLETE TWO COURSES IN LITERATURE WRITTEN BEFORE 1800:  
    1 COURSE TAKEN  
    IN-P -->  
    20195 ENGL412 4.0 B+ English Literature of the 16th Century  
    20191 ENGL420 4.0 RG >IPEnglish Literature of the Mid 19th Century

  - IP+ 2) COMPLETE ONE COURSE IN 19TH CENTURY LITERATURE:  
    NEEDS: 1 COURSE  
    SELECT FROM: ENGL425 ENGL426 ENGL430 ENGL466

  + IP+ 3) COMPLETE ONE COURSE IN AMERICAN LITERATURE:  
    0 COURSES TAKEN  
    IN-P -->  
    20145 ENGL451 4.0 RG >IPPeriods and Genres in America

  - 4) COMPLETE ENGL491, SENIOR SEMINAR IN LITERARY STUDIES:  
    NEEDS: 1 COURSE  
    SELECT FROM: ENGL491

  + IP+ 5) COMPLETE TWO ADDITIONAL UPPER DIVISION ENGL COURSES:  
    0 COURSES TAKEN  
    IN-P -->  
    20145 ENGL304 4.0 RG >IPIntroduction to Poetry Writing  
    20151 ENGL470 4.0 RG >IPWomen in English and American
Tips for Success (4)

Meet with your major academic advisor at least once a semester.

Get a planner or calendar and use it!
- Keep track of all due dates for assignments.
- Manage your academic and extra-curricular commitments wisely.

Be selective with your extra-curricular activities. You’re here first and foremost for school.
Tips for Success (5)

**HOW TO SUCCEED IN YOUR CLASSES**

1. Familiarize yourself with the syllabus and the expectations and assignments for the semester.
2. Do assigned readings before each class session.
3. Go to class! Attend both lecture and discussion sections.
4. Take useful notes, and review them after class.
5. Begin homework and papers well in advance of the due date.
6. **Get to know your instructors.** Seek help from professors and TAs.
7. Go to office hours and get study tips BEFORE midterm exams!
Tips for Success (6)

Go to Supplemental Instruction (SI), extra tutoring sessions, and the Writing Center.

- SI sessions available for Biology and Chemistry
- Math Tutoring Center (KAP 263)
- Writing Center (THH 216)

Plan your coursework carefully and thoughtfully.

- Take no more than 2 lab-science courses per semester. (Math courses i.e. Calculus, Statistics are equal in difficulty to lab-science courses.)
- If you’re not ready for two lab courses, it’s okay to start with one.

NEVER HESITATE OR BE AFRAID TO ASK FOR HELP.
QUESTIONS?